

PAPER SUBMISSION INSTRUCTIONS

ABSTRACT FORMAT

Abstracts

must be received by 12/15/07 to be included in the preliminary agenda.

- Must be in English
- Extended abstracts (3 pages including figures) will be reviewed for possible plenary addresses.

Abstract Text and Page Format

- 8.5" x 11" paper size
- MS Word
- 1.5" margins on all sides
- Single column
- Single spaced, left aligned
- 12 point type, Times New Roman font
- Page numbering, headers and footer are not allowed
- Title and author in upper and lower case (not all caps)
- Title in 18 point type, centered (not all caps)
- Author's name and institution following title
- Author's name and institution in 14 point type, centered (not all caps)

PAPER FORMAT

Papers

should be received by 4/1/08.

- Must be in English
- Papers to be 10 pages or less including figures

Papers Text and Page Format

- 8.5" x 11" paper size
- MS Word
- 1.5" margins on all sides
- Single column
- Single spaced, left aligned
- 12 point type, Times New Roman font
- Page numbering, headers and footer are not allowed
- Footnotes and Bibliographies at the end
- Title and author in upper and lower case (not all caps)
- Title in 18 point type, centered (not all caps)
- Author's name and institution following title
- Author's name and institution in 14 point type, centered (not all caps)

TIPS TO MAKE YOUR PAPER LOOK GREAT

Figures, Graphs and Photos

- EPS or TIFF files at least 200 dpi reproduce best in print.
- Include copies of image files saved as one of the file formats from above from within the native application.
- Label files with author's name and figure number.

Colors will be visible on the CD but not in print. If your colors don't provide enough contrast to be visible in grayscale, consider creating a separate file for print. Please make sure the media is appropriately marked and includes the corresponding author's name. The CD can accommodate animations and video if provided in QuickTime format.

IMPORTANT

Some authors prefer to submit a separate document for the CD in Acrobat (.pdf) format. When distilling a file to Acrobat (.pdf), please choose the "embed all fonts" feature.

When using a font for scientific characters other than Microsoft Math Type, please include a Macintosh PostScript version of the font. If that is not possible, please provide as much information about the font as possible such as the name, type, foundry and point of distribution.